

Support Document 2: Emergency Department Staff and Support Roles

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Emergency Department Staff & Support Roles

ED physician	ID physician	Charge Nurse	Staff RN Direct Care	Staff Tech Direct Care	Resource Tech	Other ED Staff (as needed)	Registration	Public Safety
<p>Dons PPE appropriate for patient condition to achieve standard, contact and droplet precautions</p> <p>Performs initial screen in ED to confirm that patient was in country where Ebola is present or had contact with person with known Ebola</p> <p>Performs symptom screen, assesses severity of illness and begins resuscitation as needed</p> <p>Contacts Emory ID for formal risk assessment</p>	<p>Performs clinical risk assessment combining exposure risk with clinical findings</p> <p>Assesses need for STAT Ebola testing</p> <p>Coordinate with Serious Communicable Disease Unit physicians, should STAT Ebola virus testing or transfer be needed</p> <p>Communicates with public health authorities</p> <p>Arranges for out of hospital follow up if that is disposition</p>	<p>Notifies ED MD</p> <p>Assigns Staff Roles</p> <p>Coordinates Room availability (directs for patients to be moved out of designated isolation room and anteroom)</p> <p>Designated isolation room for patient</p> <p>PPE Donning and doffing to occur outside designated isolation room</p> <p>Notifies Shift Manager or Designee</p> <p>Collaborates with the team to ensure optimal operations, safety and calm environment</p> <p>Acquires additional resources as necessary</p>	<p>Dons PPE</p> <p>Assesses room readiness</p> <p>Receives patient's verbal consent for treatment, basic information for Quick Reg and calls Registration</p> <p>Completes initial and ongoing assessment, completes treatment as prescribed by MD</p> <p>Receives Pt ID band from Buddy, verifies with patient and places armband</p> <p>Doffs PPE and Dons PPE as directed</p>	<p>Dons PPE</p> <p>Assesses room readiness</p> <p>Receives patient at EMS entrance (if applicable) and transport to designated isolation room</p> <p>Completes initial Vital Signs and ongoing vital signs</p> <p>Obtains lab specimens as ordered by MD</p> <p>Prepares specimens for transport to CDC as applicable</p> <p>Doffs PPE and Dons PPE as directed</p>	<p>Moves rolling carts outside of designated isolation room to another space in ED</p> <p>Moves PPE carts (2) from Clean Room to outside designated isolation room</p> <p>Positions a Bedside Commode outside designated isolation room</p> <p>Dons PPE</p> <p>Remains posted outside of designated isolation room and serves as resource for direct care team for communication, obtaining additional supplies and collaborating with Public Safety to ensure no traffic flow</p> <p>Doffs PPE and Dons PPE as directed</p>	<p>Assist with room readiness by relocating rolling carts outside anteroom, obtaining bedside commode and removing non-essential supplies from anteroom and designated isolation room if patient has not yet presented.</p>	<p>When alerted, remains posted at station for receipt of patient information.</p> <p>Prepares patient ID band.</p> <p>Hands off Patient ID label to the Buddy ensuring no direct contact and remains outside the zoned area.</p>	<p>Alerts Public Safety officers on duty who are stationed at access points of pending arrival (if privately owned vehicle (POV)) with directions to direct POV arrival to EMS entrance.</p> <p>Reports to the area of designated isolation room to control non-essential traffic away from the area.</p> <p>Zones the area (when alerted that the event has been designated Level2) with the Biohazard red tape.</p> <p>Notifies the Director of Public Safety in the event that a Level 2 alert has been declared.</p>

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