

EMORY

HEALTHCARE

Administrative Fellowship Program
Class of 2021-2023 Application

GENERAL INFORMATION					
Last Name		First Name		M.I.	
Street Address				Apt/Unit	
City		State		Zip	
Phone #		E-mail Address			

WORK EXPERIENCE					
Organization	Position / Title	Employment Length		Type	Brief Description
		MM/YY– MM/YY	No. of months		
				<input type="checkbox"/> FT <input type="checkbox"/> PT	
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EDUCATION			
	School Name / Location	Degree & Major	GPA
Undergraduate			
Graduate			
Other/Professional			

Please list your leadership experience in extra-curricular activities and/or work related endeavors:

APPLICATION CHECKLIST

A Candidate Profile should be created through the Emory Healthcare Job Board. All items listed below should be emailed to admin.fellowship@emoryhealthcare.org by 11:59pm EST on September 27, 2020 in **two separate PDFs**:

1. Personal Statement PDF (view Administrative Fellowship website for requirements)
2. Required Materials PDF
 1. 2021-2023 Administrative Fellowship Application Form (this form)
 2. Current Resume/CV
 3. Three Signed Letters of Recommendation
 - At least one should be from a current or former employer and one should be from a graduate school professor
 - Scanned copy if an electronic version is unavailable
 - Please address all letters to the Administrative Fellowship Selection Committee
 4. Graduate School Transcript
 - Scanned copy of official or unofficial transcript
 5. Undergraduate School Transcript
 - Scanned copy of official or unofficial transcript

For your application to be considered, you must complete the following steps:

1. Complete a Candidate Profile through Emory Healthcare Careers' job board using Job Requisition ID: [55834](#)
2. Email application materials listed above in two PDFs to admin.fellowship@emoryhealthcare.org

Both steps must be completed by **Sunday, September 27, 2020 at 11:59pm EST** to be considered